



# Alpha Eta Mu Beta

## NATIONAL BIOMEDICAL ENGINEERING HONOR SOCIETY

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**Title :** National Executive Council Meeting Minutes

**Date :** July 19, 2011

**Start Time :** 7pm EST, Conference Call

**Board Members Present:**

Alicia Fernandez-Fernandez

Stefanie Gonzalez

Anthony McGoron

Dominic Nathan

Stephanie Naufel

**Agenda :**

**1. Standardized National Induction Ceremony and Banner**



- a. -Dominic and Stephanie's design
- b. Ceremonial or table version
- c. Stephanie – contact TBP
- d. Dominic – contact embroidery places
- e. Induction ceremony
  - i. Community service requirement
    1. All day initiate activity – open thing
  - ii. Potentially post most significant community service activity on website
  - iii. Clay, cords, and piece of wood
    1. Feasibility of options
  - iv. Braid cords together and wear to graduation – yellow and white

**2. Constitution Changes – Dr. McGoron**

- a. Few new changes based on comments
- b. Text for AIMBE will be removed and executive director portion will be changed if the Society elects not to join AIMBE
- c. Suggestion to change from “Advisory Board” to “Board of Directors”
  - i. “Board of Directors” would then control the Society instead of being advisors
  - ii. Board of Directors would have to be elected instead of appointed
  - iii. Challenge electing each members on board
  - iv. Who would vote on the members (all chapters or just Executive Council)?
  - v. How would nominations be solicited?
- d. If advisory board advises not to pursue merger with AIMBE then remove references to AIMBE from constitution
  - i. If agree that AIMBE remains an option then chapter members vote

**3. New Executive Director and management**

- a. If no merger with AIMBE then need to hire an Executive Director
- b. Need somebody to take it on long-term
- c. Will get feedback from Advisory Board regarding someone interested in the position

**4. Sessions at BMES conference**



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### 5. Recruiting and retention

- a. Dominic will be visiting Drexel
- b. Benefits of students
- c. Contacting schools – contact dept. chairs
  - i. Follow up with phone call and inquire about AEMB chapter
- d. Potential Northwestern chapter
- e. Madison Chapter – interested students
- f. Write a job description for each position
- g. Compose e-mail stating the script – Stefanie Gonzalez
- h. Send updates requesting annual reports at beginning of fall
- i. How to sell?
  - i. Ethics workshops and tutorials
    1. Benefit to departments by resources for ethics courses and workshops
    2. Easy to find ethics resources for students
  - ii. Professional Development
    1. Videos online of industry lectures (what industry needs)
    2. Tips on interviewing and searching for jobs in BME
  - iii. Undergraduates need jobs!!!
    1. Access to leaders in BME (academics and industry)
    2. Internships
    3. List companies that hire BME grads
    4. Official collaboration
    5. Networking
  - iv. Write script – What AEMB can do to you
    1. Get specific text

### 6. Fundraising for AEMB Travel Money

- a. AAPM
- b. GE
- c. Harley-Davidson
- d. Chapters get money from their industry advisory boards to match the funds from AEMB

### 7. AEMB LinkedIn group

- a. <http://www.linkedin.com/groups/Alpha-Eta-Mu-Beta-AEMB-3984499?gid=3984499&mostPopular=&trk=tyah>

Meeting Concluded at 8.12pm EST.