



Alpha Eta Mu Beta

NATIONAL BIOMEDICAL ENGINEERING HONOR SOCIETY

AEMB National Executive Council (NEC) Meeting Minutes

April 26, 2015, 7:00 PM Eastern time, via teleconference

Call to order: Dr. Teresa (Terri) Murray

Attendance: Dr. Terri Murray, Dr. Dominic Nathan, Mr. Bhavit Vora, Mr. Justin Huckaby, Mr. David Wolfson, and Dr. Marcia Pool

Not in attendance: Ms. Morgan Elliot and Dr. Alicia Fernandez-Fernandez

Approval of prior NEC meeting minutes, April 26, 2015

Old Business

1. *Treasurer's report:* Dr. Alicia Fernandez/Dr. Marcia Pool
 - a. Current balance: \$ 31,063.80
2. *Status of the society:* Dr. Marcia Pool
 - a. New members (initiates): 263 paid in spring 2015 (44 outstanding)
 - b. Status of new chapter applications: all spring 2015 approved: University of Maryland, Indiana Tech, Catholic University of America, University of Illinois at Urbana Champaign
 - i. University of Maryland and UIUC inducted in spring 2015
 - ii. Indiana Tech and Catholic University of America will induct in fall 2015
3. *Database of members, past and present:* Mr. Bhavit Vora
 - a. status of e-mails to past members; no updates; difficult to find; chapters don't have best kept records
 - b. status of emails to chapters and/or call chapter advisors
4. AEMB Identity Standards: Dr. Teresa Murray
 - a. Official Name: "Alpha Eta Mu Beta, the National Biomedical Engineering Honor Society"
 - i. Shall we change the word "National" to "International"?
 1. To accommodate ABET accredited programs outside of the US, we should consider changing the name to "International"
 2. We are ok but Terri will compose an email to let the Board of Directors know
 - ii. Form committee to work on 1 – 2 page guide.
 1. Bhavit, Justin, and Terri to work on this
 - b. Annual/National Meeting promotional materials: Review/refine plans & assign tasks



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- i. AEMB banner: Ms. Morgan Elliot will design a banner starting this summer: Review:
 1. Size: 6' long x 3' wide? Yes
 2. Colors: Blue and white
 - a. Change to AEMB colors (on website); Dominic has the exact color number
 3. Content: Logo (from Dominic) and the words "Alpha Eta Mu Beta, the (National or International) Biomedical Engineering Honor Society"
 - a. Dominic will sent the hi-resolution logo to Morgan
 - ii. AEMB-logoed give away items for the AEMB table at BMES
 1. Budget: \$540 has been suggested
 - a. Based on return on investment for acquiring 3 new chapters each initiating 8 new members; assuming we net \$30/member (after cords, pins, certificates), that's \$720. If we budgeted 75% of that amount for premium items, we would have \$540 to spend)
 2. Volunteers to select small item give-aways
 - a. David to look into potential donations from industry (tablet)
 - i. We are a tax exempt organization; Marcia has the taxpayer number if you need it and can send the W9
 3. Raffles for premium items (also good way to increase database)
 4. Etched glasses (Marquette U.), tablet, or other ideas?
 - iii. Manning the table—mandatory for those receiving travel grants; who else?
 1. Bhavit will see how many possible travel awards and how many hours we need to staff the booth
5. *AEMB Ethics Session*: Mr. Bhavit Vora (Notes from Dr. Teresa Murray regarding requirements to receive travel grant money from Dr. Collins' grant)
 - a. Dr. Jerry Collins will provide \$3,000 from his NSF EESE grant that deals with addressing healthcare disparities through senior design projects. We must stay within this scope and produce something, such as a list of "suggestions from our very bright and engaged students".
 - i. Bhavit has identified the speaker: **Dr. Robert Prazina (spelling?)**



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- ii. Dr. Gilda Barabino has offered to speak and let students develop suggestions to improve disparity issues.
- iii. Need to discuss the disparity issues if we take this money....
- iv. May be able to get speaker to direct presentation to lead to disparity “workshop”; may be able to transfer disparity issue to the MINDS workshop....to be discussed in MINDS committee meeting

6. *MINDS Workshop*: Dr. Teresa Murray

- a. NSF funding: CBET not able to fund our “educational workshop;” referred us to NSF Education and Human Resources Directorate
 - i. 55% cut in funding to the Education and Human Resources Directorate
- b. Committee (Dr. Alicia Fernandez, Dr. Marcia Pool, Mr. Bhavit Vora, Dr. Dominic Nathan, and Dr. Teresa Murray) will meet next week to discuss plans for 2015 workshop at BMES
 - i. May change focus from telemetry to healthcare disparity issue.
 - ii. May be able to develop as ASEE works in progress (3 page) paper in the Biomedical Engineering Division (BED); depending on how this is done, it may fit in the Ethics Division; <https://www.asee.org/member-resources/groups/divisions>

7. *BMES-AEMB Industry Panel status*: Mr. Justin Huckaby

- a. Ben (BMES-Medtronic industry affiliate) asked Justin to join the BMES Industry Committee, and Justin joined.
- b. Trying to get BMES panel time changed as it is in the middle of the career fair
- c. Justin may be able to get a list of industry attendees at BMES

8. *AEMB Annual Meeting and Reception status*: Dr. Dominic Nathan

- a. \$1000 estimated; reception, not formal dinner
- b. Dominic waiting on menu from restaurant then will send out
- c. Recruit industry representatives, NIH, others...not a recruiting session just come and talk
 - i. Print tickets and distribute to industry representatives
 - ii. Students can pick up tickets from AEMB BMES booth (or at door)

9. *Chapter development status*: Mr. Justin Huckaby

- a. No updates;
- b. Potentially at BMES, visit booths that do not have AEMB chapters



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10. *Resume book status:* Mr. David Wolfson.

- a. Career building and resume building videos—found 6-8 good ones on YouTube
- b. How to upload resume?
 - i. Maybe create fillable PDF; it would be standardized and searchable

11. *Newsletter new issue date:* Dr. Marcia Pool

- a. Waiting until final travel award, MINDS workshop, disparity session info is finalized
- b. Planning for early August as items in (a) should be finalized in July

New Business

Announcements

Adjournment