



# Alpha Eta Mu Beta

## NATIONAL BIOMEDICAL ENGINEERING HONOR SOCIETY

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### AGENDA

AEMB National Executive Council (NEC) Meeting  
Jan. 25, 2015, 1:00 Eastern time, via teleconference

**Call to order:** Dr. Teresa (Terri) Murray

**Attendance:** David Wolfson, Bhavit Vora, Morgan Elliot, Justin Huckaby, Dr. Dominic Nathan, Dr. Marcia Pool, Dr. Alicia Fernandez-Fernandez, Dr. Terri Murray

**Approval of Dec 15, 2014 NEC meeting minutes:** no changes, Bhavit motion to approve, Alicia seconded, all approved, unanimously

#### Old Business:

- Treasurer's report: Dr. Alicia Fernandez and Ms. Morgan Elliott
  - Identifying companies for sponsorship
  - Email template to send to companies
- Status of the society: Dr. Marcia Pool
  - 9 chapters initiating members in fall 2014
  - New chapter: Stony Brook University approved in December 2014
  - 990 N tax information form sent to the accountant for filing
  - LA SOS annual report—Marcia will submit with new information
- Recap of AEMB Annual Meeting in San Antonio: Dr. Dominic Nathan
  - Vine Up – update
    - Java script not working correctly—Dominic will email developers about it
  - Alumni panel to discuss BME options
    - Began discussions with BMES to host a panel (BMES contact Terry Young)
      - Can offer incentives if we can get industry to come, maybe free booth
      - Justin has two potential speakers for industry panel
      - Terry Young wants to bring career fair back
      - Next steps: conference call to discussion options, set details
      - 2 panels: industry panel and grad/professional school
        - Alumni to sit on panel
  - Many people not aware of website/newsletter
- Status report on building database of members, past and present: Mr. Bhavit Vora
  - Collaborate with David on resume book to get a response, something more than a database of members to get response
  - Marcia will send new fall 2014 members to Bhavit
- Status report on chapter development: Mr. Justin Huckaby and Ms. Morgan Elliott
- New chapter recruitment



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- Interested: Cornell, George Washington, Union College?, UC Berkeley (not ABET accredited), UC Santa Cruz (not ABET accredited)
  - Dominic—ABET is “yard stick” to measure programs; if we bend rules for one school will have to do for all schools
- MIT not interested
- Minimum number of students to start a chapter is now 4, not 10 (to allow for small schools)
  - Chapter activities
- Update on Covidien and Brainlab industry contacts: Mr. Justin Huckaby
  - Covidien (Ben); Justin will help develop connections
    - Wait for details on industry panel at BMES to be further determined and provide information to Ben
  - Brainlab (Rachel Hanks, previous AEMB officer): Peter from Brainlab would be interested in participating in industry panel
  - Morgan/Alicia can ask for people to serve on panels in addition to supporting AEMB (if not able to make monetary donation)
  - Check <http://bmes.org/sebecc14agenda> to see if any panelists would be interested in traveling to Tampa for BMES 2015
  - Call if not response from email
- Update on Industry Panel at BMES: Dr. Dominic Nathan
  - BMES has large push to involve industry
    - Check on BMES board members who may be interested
- Status of resume book for members: Mr. David Wolfson
  - Add form to website to upload resume
    - Can VineUp download LinkedIn resumes
      - Will check to see if this will be an option
    - Need members to sign a release form that it is ok to send resume to companies
    - Another form to say that if proper form is not followed we will not distribute
      - David to look up standard resume form
  - Inform chapters of initiative
  - Provide template for consistency for information
- Status of grant application for Annual Meeting: Dr. Teresa Murray
  - Program officer busy with research grant review at this point, waiting until after that to ask for conference grants

### New Business

- Nomination for faculty induction of Dr. Thomas Hund, Ohio State University
  - Dominic motion to nominate, Marcia seconded



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- Unanimous nomination
- Marcia to send certificate and pin
- Proposed amendments to Bylaws of the Association of College Honor Societies
  - Ok as we admit juniors/seniors, they should have over 50% of total hours
  - All approved, unanimously

### **Adjournment**