



Alpha Eta Mu Beta

NATIONAL BIOMEDICAL ENGINEERING HONOR SOCIETY

AEMB BOD Meeting (March 3, 2014)

Attending: Dr. Dominic Nathan, Dr. Alicia Fernandez-Fernandez, Dr. Terri Murray, Rupak Dua, Dr. Marcia Pool, Dr. Herb Voigt, Melodie Benford, Dr. Jeff LaMack, Dr. Jerry Collins, Dr. Tony McGoron

1. Rupak overview of what officers have been doing
 - a. Projects
 - i. Increase number of chapters
 - ii. Compiling alumni database
 1. Issues: not many records older than 10 years old
 - iii. Vine Up (to be discussed later)
 - iv. Adding members to LinkedIn
 - v. Making an activities book for chapters to get ideas of what to do
 - vi. Change induction forms
 1. Add the chapter advisor to the form (partially done)
2. Dominic update on BMES planning
 - a. Keep mixer the same—what time?
 - i. Last year, Thursday before the department receptions
 - ii. Thursday lunch conflicts with women's and minorities' luncheon
 - iii. Keep on Thursday before school receptions
 - iv. Try to get a donation to cover all or some of the mixer
 - b. Any contacts in industry or academia to invite to the mixer?
 - c. Do we want to do a public policy session or a new topic?
 - i. BMES already has an industry panel, resume help, and career fair
 - ii. Public policy is a nice collaboration between AIMBE and AEMB
 - iii. Potential topic: fellowship opportunities for new grad student
 - iv. Potential topic: focus on entrepreneurship? Intellectual property (first to file vs. first to invent)?
 - v. Potential topic: global health and organizations (AIMBE is involved) that deal with that; AIMBE is US representative to the International Federation of Medical and Biological Engineering
 - d. Plan for the Ethics session
 - i. Rupak to contact Jerry Collins
 - e. Terri, Tony, and Jerry to work on proposal for funding for BMES travel awards
3. Marcia update on finances
 - a. Last year, 21 travel awards up to \$500/award
 - b. ~27 chapters submitting new members last year
 - c. New dues in effect fall 2013 (\$45/member/lifetime)
 - d. This year, 5 chapters have submitted new members
 - e. Bank balance: \$20182+\$2936 (to be deposited this week)= \$23118



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- i. We do not owe anyone but have a few chapters that owe us
 - ii. In the next few months, we will have expenditures for our tax filing through accountant and renewal of QuickBooks (accounting software)—estimated \$400 based on last year
4. Vine Up
- a. Start-up company in UK
 - b. Finding value for members
 - c. Vine Up worked with AEMB to get the correct color schemes and looks nice
 - d. Similar to LinkedIn
 - i. Professional social network
 - ii. Can bring in personal info from LinkedIn or Facebook
 1. You get to approve what to bring in
 - e. Provides job search functionality
 - i. We can put in our own jobs searchable by our own members
 - ii. Seems to return a decent amount of jobs
 - f. Designed to help us get donations
 - i. A method to solicit donations—we haven't reviewed this much at this time
 - g. Need 100 members with all info filled out before we launch
 - i. Phases
 1. Test phase: 20-40
 - a. Try to get officers of each AEMB chapter to sign up
 2. Pre-launch: open to members; won't be able to do anything until we reach critical mass of 100
 3. Launch
 - ii. Every new member will be REQUIRED to register before they are initiated into AEMB
 1. Will track people with member numbers
 2. Members need to be approved by an administrator (Tony, Dominic, Marcia).
Currently, there is no email message sent for new member registration
 - h. Walk people at BMES mixer through Vine Up sign in
 - i. Won't have a large audience but will still help
 - ii. Have a few sign up stations (iPad, laptop, something)
 - i. We hope to demonstrate this as a benefit of AEMB
 - j. Positive views as long as company stays open and works well to provide members with benefits
 - k. In case the company doesn't make it, will we be able to access records of our members for the future?
5. Terms for BOD members
- a. Staggered: 2 yr, 4 yr, and 6 yr.
 - i. How to choose



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- ii. Initially planned to decide by number of votes
 - iii. We can ask the board members or allow a vote with only a vote for one/two per vote
 - iv. Lottery
 - b. Official election will happen at BMES 2014
6. Videos from BMES 2012
- a. Jennifer from BMES is interested in putting it on the BMES site
 - b. They are available on the national AEMB website(<http://www.alphaetamubeta.org/ethses.html>), links from YouTube
 - c. Terri suggested having members flesh out videos