



Alpha Eta Mu Beta

NATIONAL BIOMEDICAL ENGINEERING HONOR SOCIETY

Alpha Eta Mu Beta Board of Director's Meeting Agenda May 19, 2015, Noon – 1:00 PM EST

Confirmed Participants

Dr. Marcia Pool, Dr. Teresa (Terri) Murray, Dr. Dominic Nathan, Dr. Alicia Fernandez, Dr. Anthony McGoron, Dr. Herb Voigt, Dr. Jerry Collins, Dr. Bryant Hollins, Dr. Jeff LaMack, Dr. Lee Murfee, Dr. Ken Webb, (Dean Jeutter has not responded to poll)

Welcome and approval minutes

Board of Directors meeting minutes from Aug. 28, 2014, Teresa (Terri) Murray, National President

Approval of previous minutes: Herb Voigt abstaining; Tony McGoron motion to approve; Dominic seconded; approved

Reports

1. State of the Society: Marcia Pool, AEMB Executive Director
 - a. New members
 - i. 22 chapters are inducting new members (6 chapters dues still need to be paid but they submitted near end of the semester)
 - ii. 270 inducted members in spring 2015
 - b. New chapters: total 44 approved chapters
 - i. University of Memphis (2015)--approved
 - ii. University of Maryland (2015)—approved
 - iii. Indiana Tech (2015)—waiting on updates
 - iv. The Catholic University of America (2015)—pending but close
 - v. University of Illinois at Urbana Champaign (2015)—approved
2. Treasurer's Report: Alicia Fernandez, National Treasurer
 - a. June 2014 we had \$31,356.20
 - b. May 2015 we have \$29,695.84
 - c. New vendor for honor cords saving us \$2890 per 1000 cords. The new cords are double cords instead of single cords and look nice. Same color as previous cords. In December 2014, 1008 (84 dozen—unit of purchase) cords were purchased for \$3141.00.
 - d. Continuing to use the previous vendor for honor pins, as they have ours developed and another place would have to recreate it. In December 2014, 1025 (ordered 1000 but they go over usually due to manufacturing) honor pins were purchased for \$4095.53.
3. 2014 Annual Meeting: Dominic Nathan, National Vice President
 - a. <http://www.alphaetamubeta.org/contact.html>
 - b. New student officer elected at BMES 2014
 - i. Bhavit Vora, Student President



Alpha Eta Mu Beta

NATIONAL BIOMEDICAL ENGINEERING HONOR SOCIETY

- ii. Justin Huckaby, Student Vice-President
- iii. Morgan Elliott, Student Treasurer
- iv. David Wolfson, Student Secretary
- c. National non-student officers
 - i. Terri Murray, President
 - ii. Dominic Nathan, Vice-President
 - iii. Alicia Fernandez-Fernandez, Treasurer

New Business

1. Determination of 2-, 4-, and 6-year terms for elected board members, Terri
 - a. Proposed for random drawing to determine terms at BMES
 - i. Jeff, Lee, Jerry are ok with random drawing (lottery)
 - ii. Prefer Board discussion instead of lottery process
 - iii. **Terri will send an email to determine preferences for elected board members;** then make assignments for positions based on preferences
 1. Elected BOD members: Jerry Collins, Bryant Hollins, Jeff LaMack, Lee Murfee, Ken Webb, Dean Jeutter
 2. Jerry recommended for 6-year term, and he is willing as needed.
2. NSF Conference grant application, Terri and Alicia
 - a. Outcome of NSF grant in 2012 was videos of sessions which are on YouTube and the AEMB website
 - b. AEMB MINDS (Mentoring for INnovative Design Solutions) workshop
 - i. Students submit original design idea on wearable devices or telemedicine
 - ii. Group students and train them in product design (regulatory design, market considerations, quality control, IP)
 - iii. Online resources/worksheets
 - iv. Develop an elevator pitch at the end
 - v. Resources for students
 - vi. Would like to grow workshop and have participating students return to help new workshop students
 - vii. **Terri will send out the 2 page summary to the BOD**
 - viii. Phone meeting with program director next week
3. Industry partners and resume book, Dominic
 - a. Collaborating with BMES to have an industry panel (1-2 hour; 1.5 hour is suggested time); want to get 6 representatives
 - b. Terry Young is the BMES contact
 - c. Justin Huckaby (AEMB student officer) leading this and has received 2 commitments from industry; waiting on Terry Young from BMES to provide a list also
 - d. David Wolfson (AEMB student officer) is developing a template for students to submit the resume which can be developed into an AEMB resume book that can be given out to industry
 - e. Industry council of AIMBE may be able to serve on panel
 - i. Herb would like to increase alliance between AEMB and AIMBE
4. 2015 Annual Meeting work in progress, Dominic



Alpha Eta Mu Beta

NATIONAL BIOMEDICAL ENGINEERING HONOR SOCIETY

- a. Annual convention, reception, ethics session, MINDS workshop, industry panel
- b. Jerry may be able to make money available for travel awards or a conference on publication/authorship (like last year)
 - i. Can purchase registration as funds must be used by September 2015
 - ii. Jerry to send summary of grant to Terri to think about options to do at BMES 2015
5. Building awareness: AEMB Booth at BMES, give-away items, Marcia
 - a. Industry sponsorship to buy items which have AEMB on it
 - b. Enhance name recognition
 - c. Drawing for larger items (etched mugs); Marquette has a laser etcher that can do this
 - d. Allow us to build up email list; encourage students to become members
 - e. Give-a-way suggestions
 - i. Flash drive/memory stick
 - f. AEMB logo as school booths? How to do this?
 - i. Push for individual chapter to promote recognition
 - g. Needs a common symbol to create and manage the "brand"
 - i. If individual chapters have their own, the "brand" is diluted
 - ii. Colors, symbols, and how we write AEMB—(AEMB, The National Biomedical Engineering Honor Society)—need to be standardized—may need to consider "The Biomedical Engineering Honor Society" ...remove "national" as we are getting international inquiries
 1. Will need to discuss this. An email will be sent out regarding this.
6. Other business, Terri

Adjournment